

**London Conference
INDIVIDUAL LEARNING GRANTS FOR 2012**

Name _____
 Mailing Address _____
 _____ Postal Code _____
 Telephone (daytime) _____ E-mail: _____
 Pastoral Charge _____

Lay Ministry Personnel

Name of Course/Event _____
 Sponsor/Institution _____
 Location _____ Dates _____
 Description of Course/Event _____

NOTE: Please also attach a copy of event brochure, course description, etc.

FINANCIAL INFORMATION

Expenses	
Tuition	
Room & Board	
Travel (_____ km x 41¢/km)	
Total Expenses	

Funding Plan	
Pastoral Charge (Institution) support	
Personal Share	
Other Sources (Please specify)	
Total Grant Requested	

Signature of applicant

PASTORAL CHARGE OR INSTITUTIONAL CONSULTATION

*NOTE: This section to be completed by person authorized to show Pastoral Charge or Institutional support for your application
(E.g. Clerk of Session, CD Committee, M&P Committee, Staff Committee, Minister)*

I have discussed this proposal with the applicant Yes No

Name _____ Position _____

Signature _____ Date _____

LONDON CONFERENCE APPROVAL

Name _____ Amount Approved _____

Signature _____ Date _____

Forward Application to: Tanya Cameron, London Conference Office, 111-747 Hyde Park Road, London ON N6H 3S3
 Telephone: 519-672-1930 e-mail: office@londonconference.ca Fax: 519-439-2800

INDIVIDUAL LEARNING GRANTS

To provide both ministry personnel and lay leaders with financial assistance for learning events, the *Individual Learning Grants* will continue through the calendar year 2012.

On the reverse you will find an application form. It is expected that the Pastoral Charge will make a contribution of at least one third of the cost and that you, personally, will contribute at least an equal amount. The application, then, will be for the remaining third of the costs.

It is also expected that this will be done in consultation with an appropriate person or committee within the Pastoral Charge. For ministry personnel, this would be the Ministry and Personnel Committee. For lay leaders, this could be the Session or Christian Development Committee or an equivalent.

Please fill out all the sections *except* the one indicated for “Conference Approval”. In other words, as well as the personal, course/event and financial information, you need to have someone from the Pastoral Charge fill in the “Pastoral Charge or Institutional Consultation” section. Travel costs should be calculated for the most economical and practical form of transportation, using for car travel the General Council rate of 41¢ per kilometre.

London Conference Individual Learning Fund continues to follow the policies developed by the former Rowntree Learning Fund for Leaders. One of the guiding criteria was adopted as an attempt to share equitably the funding allotted to our Conference, namely, that during a calendar year individuals are limited to \$300 from the Fund. Further, each request for a grant must be for at least \$25.

The completed forms need to be sent to Conference Office *prior* to the beginning of the event for review by the Congregational Learning Grant Committee. Applications received “after the fact” cannot be processed.

If you have any questions, please call the Conference Personnel Officer at 519-672-1930.

LEARNING IN COMMUNITY GRANTS

Funding is also available from the National office for groups who want to create an ongoing learning community. Information and application forms are available on the National website at: www.united-church.ca/adultlearning/coned/learningcommunities