

Cavan/Northside

REQUEST TO DECLARE A MINISTRY POSITION (LC V)

PURPOSE: To provide Presbytery and London Conference with the necessary documents to consider the declaration of a ministry position (changing an existing position, or declaring a vacancy/appointment opening) . To be evaluated for future use in London Conference between July 2013 to August 2015.

WHO USES IT: Local Ministry Unit – to be completed by Governing Body.

WHEN TO USE THIS FORM: When you have completed the Position Description and are ready to request that Presbytery declare a vacancy. Can be used for Interim Ministry and short-term Supply Ministry also.

for internal communication between United Church of Canada Courts

ROUTING: Please keep a copy for your records prior to sending on.

- Governing Body completes Parts A and B; and forwards to Presbytery.
- Part B is completed following a meeting of the Local Ministry Unit.
- Presbytery reviews documents, approves and completes Part D.
- Presbytery forwards the form to London Conference Office (vacancies@londonconference.ca).
- London Conference posts vacancy onto London Conference website (www.londonconference.ca).

PART A: CHECKLIST

- We have reviewed and attached our Annual Ministry and Mission Priorities
- We have developed and attached our Ministry Personnel Position Description
- We have completed and attached our Financial and Demographic Profile
- The required policies and practices are in place within our local ministry unit:
 - Workplace Violence and Harassment Policy (Bill 168); *approved Oct 27, 2016*
 - Name and contact information for the Chair of the Ministry and Personnel Committee
Marion Hunt
 - ADP Payroll number *500039*
- IF APPLICABLE: An up-to-date Manse Information Summary Sheet (PR 435 MI) is attached.

PART B: RECOMMENDATION of GOVERNING BODY

The Governing Body of *Cavan/Northside* Local Ministry affirmed the attached Ministry and Mission Priorities, Financial and Demographic Profile and the Ministry Personnel Position Description at a meeting on *October 27, 2016* and recommends a vacancy for *Cavan Northside* effective *immediately*

10-27-2016
Month/Day/Year

Allan Carter
Signature: Governing Body Designate

Allan Carter
Printed Name:

PART C: ACTIONS ARISING FROM A MEETING OF MEMBERS OF LOCAL MINISTRY UNIT:

The Cavan United Church Northside United Church Local Ministry affirms the attached Ministry and Mission Priorities, Financial and Demographic Profile and the Ministry Personnel Position Description, at a meeting on Nov 10, 2016 and requests that Itacon Perth Presbytery declare a vacancy for Cavan Northside Pastoral charge to be effective immediately (date).

11/10/2016
Month/Day/Year

Allen Carter
Signature: Chair of Meeting

Allen Carter
Printed Name (same)

11/10/2016
Month/Day/Year
11/10/2016

Lorna Mckercher
Signature: Recording Secretary NORTHSIDE
Denise SECRETARY CAVAN

Lorna Mckercher
Printed Name (same)
IRMA PRYCE

We name the following as our Interview Team to represent us:

Interview Team (recommend no fewer than 5 and no more than 7): This committee is inactive until first meeting called by Liaison from London Conference Settlement and Pastoral Relations Committee.

Name (print)-	Email Address	Phone
Communication Contact		
<u>CAROL ANN Campbell</u>	<u>bande.campbell@hotmail.com</u>	<u>519-527-1687</u>
<u>Danielle Bernard</u>	<u>d.giggles@loc.on.ca</u>	<u>519-527-1939</u> <u>cell - 519-676-7939</u>
<u>Sarah Butson</u>	<u>sbutson53@gmail.com</u>	<u>226-963-1715</u>
<u>Lorna Mckercher</u>	<u>l.mckercher@yahoo.ca</u>	<u>519-527-2769</u>
<u>Tracy Emmerton</u>	<u>schelken@sympatico.ca</u>	<u>519-527-2933</u>
<u>Ken Papple</u>	<u>kpapple@loc.on.ca</u>	<u>519-527-1814</u>
<u>Charlotte Mckercher (Alternate)</u>	<u>mckercher@loc.on.ca</u>	<u>519-527-1237</u>

PART D: Presbytery Confirmation and Action:

Itacon Perth Presbytery has reviewed the Local Ministry Unit Ministry and Mission Priorities, Financial and Demographic Profile and Ministry Personnel Position and:

Declares a vacancy for Pastorate - 70% effective immediately (date).
CAVAN/NORTHSIDE Pastoral Charge

Nov. 22, 2016
Month/Day/Year

Margaret Bakker
Signature: Presbytery Secretary

Margaret Bakker
Printed Name:

CAVAN/ Northside.

MINISTRY PERSONNEL POSITION DESCRIPTION
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE

Ministry Position Description (LC PD)

Position Title: _ Minister _____

Position Profile: Full-time Part-time If Part-time, hours/week _____ 28 hrs/wk _____
 Solo Team ministry If Team, # of other Ministry Personnel: ____

Position Summary: (2-4 sentences that summarize the position)

To provide strong Christian Leadership, Worship and Pastoral Care in a 2 point charge looking to grow

Autonomy in Decision-Making: Ministry Personnel will be solely responsible for making themselves visible in the community on a regular basis, visiting those in nursing homes, hospitals and comfort those in need of personal support

Provide 2 Worship Services each Sunday through consultation with Session/Worship Choir Leaders and Secretary for bulletin preparation.

Principal Areas of Responsibility and Associated Duties:

Leadership: (approximately 3 hrs/week)

- To be visible in the Community
- Good time management skills with the ability to work independently and cooperatively
- To encourage members to become involved in services and committees
- To help people develop a Christian attitude in their daily lives and work
- To respond to crisis needs as they arise
- To encourage members, newcomers and adherents to participate in the life of the Church
- To guide Church committees and provide motivation and support
- To assist in and encourage the gathering of announcements for the weekly bulletin
- To attend the annual London Conference
- To stay informed of Presbytery meetings and report business matters
- To support the Sunday School teachers with the teaching of the curriculum

Worship: (approximately 13 hrs/week)

- To provide 2 Worship Services each Sunday (one per Church) and consult with Elders, Worship Committee, Organist as required

To give priority to the message of the scripture as it relates to personal and family life

To relate Biblical messages to the every day life of people

To provide a message which is effective, comforting, challenging and relevant to the Ministry Unit

To prepare and provide special services as required such as Good Friday, Christmas Eve, etc.,

To administer the Sacraments of Holy Communion and Baptism

To plan and conduct a variety of Worship styles to meet the needs of all ages in the congregation

Pastoral/Spiritual Care: (approximately 8 hrs/week)

To provide Worship Services in nursing homes and administer the sacraments

To visit the shut-ins and elderly as the need arises

To conduct funeral services and visit the bereaved

To provide pre-marriage counselling (if required), conduct weddings

To provide spiritual care to those in crisis situations

To visit general membership and adherents occasionally

Stewardship: (approximately 1 hr/week)

To participate in Official Board and Committee meetings and act as a resource person

To assist in the establishment of common goals with each congregation and the Ministry and Personnel Committee

To participate in an annual Ministerial review with M & P Committee

To work in partnership to care for and disburse the Benevolent Fund

Discipleship: (approximately 1 hr/week)

To direct people into active discipleship with the Lord – ie lead Bible Study groups, young people groups

To provide spiritual support and guidance for leaders in the church

To hold Confirmation classes as required

Justice and Outreach: (approximately 2 hrs/week)

To support the local Ministry unit's, participate in local food banks, church camps, Christmas bureau, food grains etc.

To participate in church and community social events

To communicate to the congregation information about the world church news

To encourage and inform the congregation about missions at home and abroad

Ministry Partnerships:

Huron Perth Presbytery

World Day of Prayer

In the past we have worked with the congregations of Egmondville and First Presbyterian for World Wide Communion. We would welcome the opportunity to work with them again

Required Knowledge, Skills and Abilities:

Flexible on qualifications, Ordained Minister, Diaconal Minister, Designated Lay Minister (DLM)

To show interest in our community and be visible beyond the church buildings

Good time management a definite asset

2 point charge...must have valid driver's license, vehicle

Ability to attract and work with all ages :

To be occasionally visible with the local food bank

Other 'Preferred' Assets:

Proficient in United Church Policies and Procedures

Northside

MINISTRY & MISSION PROFILE
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE



Local Ministry Unit – Telling Our Story:
Ministry and Mission Profile (LC MM)

PURPOSE: To enable a Local Ministry Unit to honestly and boldly “tell its story”.

Who Uses it: Governing Body develops the profile in consultation with congregation.

When to use: When you are amending a current call or appointment; seeking new Ministry Personnel whether for a call or appointment or can be used for a regular review of priorities for purposes of assessment and goal-setting.

How to use: Follow the instructions in the Handbook: Declaring/Changing Ministry Positions. Make sure that an electronic copy is available to send to the Conference office for posting once the Presbytery approves the Vacancy.

Name of Local Ministry Unit: Northside United Church

Address of Local Ministry Unit: 54 Goderich Street, West, Seaforth, ON N0K 1W0

Brief Description of Local Ministry (three sentences):

To provide strong Christian Leadership, Worship and Pastoral Care for a two point charge looking to grow.

Priority (#1 to #7)	Category Title	This is who we are as a Local Ministry Unit:
5	Discipleship	Sunday School, although in recent times it operates occasionally Bible study group in the past but not recently, youth events through Presbytery Youth Minister, bi-annual confirmation classes with Egmondville, Londesborough and Cavan. Sanctuary has been renovated to provide wheel chair spaces and more traffic space for funerals. Many individuals perform numerous acts of kindness for members and our community. Host community concerts & dinners to benefit others like the Women’s Shelter in Goderich. Host a Home Alone Christmas Dinner on Christmas Day, all are welcome. We have a representative who helps to collect food for our local Seaforth Food Bank.
6	Justice and Outreach	Outreach Committee donates actual cash dollars locally to our Church Camps and globally to appeals by the United Church of Canada and other worthwhile causes. We have a Food bank representative on our Church Council and we gather

		<p>food donations one Sunday per month.</p> <p>We sponsor a cabin at Camp Menesetung near Goderich.</p> <p>The children with the help of the congregation fill shoe boxes to be sent overseas via Operation Christmas through Samaritans Purse.</p> <p>We have a long standing tradition of collecting items during our White Gift service for the local Christmas Bureau.</p> <p>We operate a Benevolent Fund for those who need assistance.</p>
1	Leadership	<p>The Church Council and individual committees have taken on a larger role of leadership to provide motivation and support</p> <p>Provide a known presence in our community beyond the doors of our church building.</p> <p>To encourage members, adherents and newcomers to participate</p> <p>To grow our young family attendance in church</p> <p>To encourage children and teens to participate in church life</p>
7	Ministry Partnerships	<p>In the past we have worked with the congregations of Egmondville and First Presbyterian for World Wide Communion. We would welcome the opportunity to work with them in the future.</p> <p>We operate under the Huron Perth Presbytery</p> <p>Work with all community Ministry's for World Day of Prayer</p>
3	Pastoral Care	<p>The Minister and our Pastoral Care Committee share visiting the sick, elderly and deliver Christmas gifts to shut-ins. We are fortunate to have a great caring person who sends and delivers cards to our congregation members during times of loss and sickness.</p> <p>In the past we have provided pre-marriage counselling and conducted weddings</p> <p>Conduct Funeral Services and visit the bereaved</p> <p>Provide spiritual care to those with spiritual or personal problems.</p>
4	Stewardship	<p>We have quarterly financial monitoring in place. In recent years struggling but currently holding our own.</p> <p>Our Property Committee is very good at volunteering services to keep operating expenses in line.</p> <p>Northside United owns a Church and Manse property beside the church.</p> <p>We have a great Fund Raising Committee ... suppers (Spring & Fall), musical concerts.</p> <p>Each year we set a goal for M&S and have been successful in reaching our goals.</p> <p>We are very open to discussing finances.</p>
2	Worship	<p>We have a traditional service with hymns, Bible reading & sermon.</p> <p>We have a pipe organ and piano and have a great choir leader who recently joined our team.</p> <p>We have not updated our technology in the sanctuary. We have a sound system that is helpful to the hard of hearing.</p> <p>We have come to expect sermons of approximately 15-20 minutes. Content is more important than length. The sermon should contain elements of reflection to life today in our community, country and the world with Bible connections</p> <p>Music is a vital part of the service, great variety including guest performers</p> <p>Our historic sanctuary and church provides a beautiful setting for special services ie. Baptism, Communion, Anniversary etc. It has recently been renovated to have a larger stage which lends itself to a variety of uses.</p> <p>We share Christmas Eve Services with our sister church, Cavan United.</p> <p>The seasonal decorations accentuate the visual liturgical arts.</p>

DEMOGRAPHIC, FINANCIAL & COMMUNITY PROFILE
THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE



Financial and Demographic Profile (LC FD)

PURPOSE: To collect information about the local ministry and community

If you are preparing a vacancy for an outreach or other non-congregational ministry; please contact the Conference Personnel Minister regarding a more appropriate Demographic, Financial and Community Profile.

For multipoint charges, please complete this profile for each point.

PART A: ABOUT OUR PEOPLE:

Number of congregations: 1 2 3 Other

Northside United	231	46
(Name of Congregation)	(# on roll)	(Avg. Sunday attendance)

We think of ourselves MAINLY as: Rural Remote Small town Suburban

Urban Inner City Other _____

Most of us live (check only one): In apartments In single-family homes

In retirement homes In long-term care homes

On working farms On rural retirement properties

The rest of us live (check all that apply): In apartments In single-family homes

In retirement homes In long-term care homes

On working farms On rural retirement properties

Our congregation includes (approx. number in each group)

Infants and pre-school _____	Children (5-12) <u> 8 </u>	Teens (13-19) <u> 10 </u>
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Young adults (20-30) <u> 12 </u>	Adults - (35-50) <u> 50 </u>	Adults- (51+) <u> 25 </u>
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Young retirees (51-64) <u> 10 </u>	Older Retirees (65-70) <u> 15 </u>	Seniors (over 70) <u> 45 </u>
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Most of us...: (choose one)

- Grew up in this area Moved to this area for work
 Moved here to be close to family or other resources Moved here for other reasons

Many of us work in the following industries or sectors: (check all that apply)

- Health or social services Education Manufacturing Transportation
 Agriculture and food production Tourism/Hospitality Retail
 Environment Mining/Forestry Information Technology
 Government Professional Services Other (specify):

Our congregation is like: (choose one that best applies)

- A family where we all know each other, many members are related to each other.
 A medium sized church with some people very involved and others participate mostly by attending worship.
 A church with an ethnic identity or diverse inter-cultural mix.
 A big church with a staff team and lots of different programmes and small groups.
 Other description:

We think of our local ministry unit as in the following way: (choose one that best applies):

- We have a new vision and are really excited; still working out how to live into that vision.
 We are clear about our vision and purpose and have/are developing the skills and gifts to bring it about; we are excited and optimistic about our vision.
 Our congregation is changing and it is clear that we can no longer continue as we have been; we don't know how to go forward and have some anxiety. We believe that we have a future but can't quite see it.
 We see that the ministry within this community is probably winding down after many positive and productive years of faithful ministry, mission and service; we want to celebrate what we have been as we intentionally and graciously end this ministry.

PART B: ABOUT OUR TANGIBLE ASSETS

Governance structure:

How many people are on your Governing Body? 15

How many are typically present at a meeting of your Governing Body? 10-12

Our Church Building(s): (include information for each building if more than one)

We don't have a church building. (if you check this one, please comment briefly on where you worship and what other spaces you use for your ministry.)

Is your church fully wheelchair accessible? Yes Tell us how: **ground floor accessible**

Elevator to Sanctuary, Wheel chair accessible washrooms, Reconfigured pews to accommodate wheel chairs

No

Is it partly accessible? Yes Tell us how:

No

What other measures of accessibility do you provide? (e. g. Assistive Hearing Devices, Large Print)

Assistive hearing devices

Do you have plans for improving accessibility? Yes Tell us how:

No

Sanctuary holds 500 people

Seating/set up in sanctuary (pews, chairs, choir loft etc) **pews**

Is the sanctuary used other than for Sunday Worship? If so, how? **Yes**

Community choir, Funerals, Weddings, Concerts

Are there meeting rooms? Yes No

What are they used for? **Church meetings, Choir practice, nursery, early years program (wkly), Sunday School, Coffee Hour, Horticultural meetings (mthly), Community choir**

Is there a nursery? Yes No

Are the nursery toys/furniture compliant with current safety standards? Yes No

Are there Sunday School rooms? Yes No

How many? Are they also multipurpose use? **Multi purpose use...sliding dividers**

Are there activity rooms? (i.e. quilting, gym, library) Yes No

Brief descriptions: **1 large multi purpose room with sliding dividers,**

Individual room....craft room, choir room, sitting room, nursery

Where is the office located for the minister? Is it shared? **Within the church building, not shared**

Describe it: **desk, book shelf, phone, internet, bathroom**

What computers/telephones are provided at the church? **Computer for Secretary, telephones...minister, Secretary, kitchen, choir room, Narthex, inside elevator**

Is internet provided at the church? Yes No *if yes* High Speed Dial-up

What Social Media accounts and WebPages does the church hold? Who maintains, updates them?

Facebook

Is there a photocopier in the church? Yes No

Is the building used by outside groups as well as ministry activities? Yes No

Brief descriptions (tenants, occasional rentals, frequency of use) **Community choir (22 wks per year)**

Horticultural group (mthly), Early Years (wkly), funeral luncheons, anniversaries, birthdays, family holiday meals, other celebrations

Administrative Support:

What administrative support is provided? **Pt-time Secretary**

How many hours per week? 4 Is this paid or volunteer?

Ministry and Personnel Committee:

How many members? 2

How often does the committee meet? Quarterly plus staff reviews

Has one or more of the committee members attended a M&P Committee Training event in the last three years?

Yes No

PART C: ABOUT OUR FINANCES

Attach the previous two years financial information, including:

- Balance Sheets (assets and liabilities)
- Revenues and Expenditures
- Charity Tax Returns (T3013)

Also include the current year's budget. **yes**

The word or phrase that best describes our current financial situation is:

- Abundant Adequate Not meeting expenses but optimistic
- Not meeting expenses and relying on bequests and reserves to fund operating budget.
- Other (describe)

Our Revenue Sources are (please indicate approximate percentage of your current operating budget that comes from each source:

Congregational giving's 63% Congregational Fundraising Activities 20%
Rental of building/services 7% Bequests/Reserves/Investments 10%

Other (please briefly describe):

Our Financial Reserves:

We have sufficient reserves in the bank that we could cover three months of expenses if we had an emergency.

Yes No

Our Financial Accountability:

Our financial statements are reviewed by an external person each year:

Yes: a formal third-party review.

No.

Our Statistics from the last five years of submissions to the United Church of Canada show:

	Line # in the Yearbook	Current year	One year ago	Two years ago	Three years ago	Four years ago
Average weekly attendance Sunday	20	46	50	48	50	50
Identifiable givers (local)	18	62	55	52	55	58
\$ expended for pastoral charge operations	40	\$36,600	\$41,400	\$44,000	\$45,000	\$46,900
# households under pastoral care	5	103	90	93	99	101

PART D: ABOUT OUR COMMUNITY

This is what we love about our community. This is what makes it unique. **Busy main street (designated heritage), Hospital, Gateway to Rural Health, 2 elementary Schools, Avon Maitland District School Board office, Community Centre (arena), Curling Club, Lawn Bowling, Service Clubs, Barbershop group, Horticultural club, Golf course, Fitness gym, 2 retirement homes, ½ hour from Lake Huron beaches**

The three economic, demographic or political challenges facing our area are:

Lack of manufacturing opportunities, declining and aging population, limited transportation

Here are two or three websites that offer detailed information about our community:

www.huroneast.com

www.yourschools.ca

Other faith communities represented in our community/region are:

Anglican, Presbyterian, Roman Catholic, Bethel Bible Community Church, Egmondville United Church

We have close ties with the following faith communities:

All above participate in World Day of Prayer

CAVAN

MINISTRY & MISSION PROFILE



THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE

Local Ministry Unit – Telling Our Story:
Ministry and Mission Profile (LC MM)

PURPOSE: To enable a Local Ministry Unit to honestly and boldly “tell its story”.

Who Uses it: Governing Body develops the profile in consultation with congregation.

When to use: When you are amending a current call or appointment; seeking new Ministry Personnel whether for a call or appointment or can be used for a regular review of priorities for purposes of assessment and goal-setting.

How to use: Follow the instructions in the Handbook: Declaring/Changing Ministry Positions. Make sure that an electronic copy is available to send to the Conference office for posting once the Presbytery approves the Vacancy.

Name of Local Ministry Unit: Cavan United Church

Address of Local Ministry Unit: 81645 North Line, Winthrop, Ontario

Brief Description of Local Ministry (three sentences): Cavan United is a small rural church in a two point charge.

To provide strong leadership and to guide us with their Christian message through our Sunday Worships.

Priority (#1 to #7)	Category Title	This is who we are as a Local Ministry Unit:
4	Discipleship	We build a stronger community with worship and by planning events throughout the year, which encourages our members to become involved in our mission. We hold confirmation classes when needed and baptisms when required. Communion services are held four times a year. Our youth learn the work of Jesus through our Sunday School teachings.

5	Justice and Outreach	Here at Cavan, we support programs such as Food Bank, Foodgrains, Christmas Bureau, Church Camps, and Benevolent fund in our community. We also hold an outdoor service at our community park pavilion, which is open to our sister church and neighbours, regardless of religion, to bring our community together. We have bike rallies, pizza nights, concerts, clog dancing, fish fry, coffee hour, pot luck suppers, maple syrup bush tours, and breakfasts. Our church is used for 4-H meetings, knitting/crochet group, family gatherings for anniversaries, birthday and Christmas.
2	Leadership	We want to encourage input by our congregation, young and old, to promote their talents by becoming involved. We have an official board of 8 elders, 6 stewards, and 5 trustees
7	Ministry Partnerships	We strengthen our relationship with local churches by working together with the Food Bank, Christmas Bureau, World Day of Prayer and by sending representatives to Presbytery and London Conference meetings.
3	Pastoral Care	We support all church members with hospital and nursing home visits, cards and gifts We have a group of ladies that look after visiting our elderly. As church members, we socialize with our shut-ins. We also attend to funeral lunches, weddings and cater for our church family members if required..
6	Stewardship	Our elders deliver newsletters to all members four times a year. We hold brunches throughout the year, have our annual outdoor service at the community park, and just recently held a fish fry which was open to the neighbours, and sister church, Northside. During the winter months, we have mid week coffee hour and muffins, and every Sunday after church service, to help raise funds and encourage awareness of our church support community.
1	Worship	Cavan United Church is a traditional church where we offer hymn singing, scripture readings, and a sermon on a regular basis and have special Sundays throughout the year. We have a small choir, and we also have eager participants for our skits for those special Sundays. A Christmas concert is held annually during the festive season along with White Gift Sunday. We do participate in World Day of Prayer and attend Remembrance Day services with our community churches and Royal Canadian Legion.

DEMOGRAPHIC, FINANCIAL & COMMUNITY PROFILE



THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
LONDON CONFERENCE

Financial and Demographic Profile (LC FD)

PURPOSE: To collect information about the local ministry and community

If you are preparing a vacancy for an outreach or other non-congregational ministry; please contact the Conference Personnel Minister regarding a more appropriate Demographic, Financial and Community Profile.

For multipoint charges, please complete this profile for each point.

PART A: ABOUT OUR PEOPLE:

Number of congregations: x 1 2 3 Other

Cavan United 85 Resident/40 Non _ 28 _
(Name of Congregation) (# on roll) (Avg. Sunday attendance)

We think of ourselves MAINLY as: x Rural Remote Small town
Suburban Urban Inner City Other _____

Most of us live (check only one): In apartments In single-family homes
In retirement homes In long-term care homes
x On working farms On rural retirement properties

The rest of us live (check all that apply): In apartments x In single-family homes
x In retirement homes x In long-term care homes
On working farms On rural retirement properties

Our congregation includes (approx. number in each group)

Infants and pre-school ___4___ Children (5-12) ___14___ Teens (13-19) ___17___
Young adults (20-30) 4 Adults - (35-50) _25_ Adults- (51+) ___27___
Young retirees (51-64)_____ Older Retirees (65-70) _15_ Seniors (over 70) _18_

Most of us....: (choose one)

- Grew up in this area Moved to this area for work
 Moved here to be close to family or other resources Moved here for other reasons

Many of us work in the following industries or sectors: (check all that apply)

- Health or social services Education Manufacturing Transportation
 Agriculture and food production Tourism/Hospitality Retail
Environment Mining/Forestry Information Technology
Government Professional Services Other (specify): Retired

Our congregation is like: (choose one that best applies)

- A family where we all know each other, many members are related to each other.
 A medium sized church with some people very involved and others participate mostly by attending worship.
 A church with an ethnic identity or diverse inter-cultural mix.
 A big church with a staff team and lots of different programmes and small groups.
 Other description:

We think of our local ministry unit as in the following way: (choose one that best applies):

- We have a new vision and are really excited; still working out how to live into that vision.
 We are clear about our vision and purpose and have/are developing the skills and gifts to bring it about; we are excited and optimistic about our vision.

x Our congregation is changing and it is clear that we can no longer continue as we have been; we don't know how to go forward and have some anxiety. We believe that we have a future but can't quite see it.

We see that the ministry within this community is probably winding down after many positive and productive years of faithful ministry, mission and service; we want to celebrate what we have been as we intentionally and graciously end this ministry.

PART B: ABOUT OUR TANGIBLE ASSETS

Governance structure:

How many people are on your Governing Body? _____19_____

How many are typically present at a meeting of your Governing Body? _____12_____

Our Church Building(s): (include information for each building if more than one)

We don't have a church building. (if you check this one, please comment briefly on where you worship and what other spaces you use for your ministry.)

Is your church fully wheelchair accessible? Yes Tell us how:

x No

Is it partly accessible?

x Yes Tell us how: First Floor Level

Wheelchair Accessible Washroom

No

What other measures of accessibility do you provide? (e. g. Assistive Hearing Devices, Large Print)

N/A

Do you have plans for improving accessibility? Yes Tell us how:

x No

Sanctuary holds _120_ people

Seating/set up in sanctuary (pews, chairs, choir loft etc) pews/ chairs in choir loft

Is the sanctuary used other than for Sunday Worship? If so, how? Yes

Funerals, Lunches, Concerts, Suppers

Are there meeting rooms? Yes No

What are they used for?

Is there a nursery? Yes No

Are the nursery toys/furniture compliant with current safety standards? Yes No

Are there Sunday School rooms? Yes No

How many? Are they also multipurpose use? 1 Yes

Are there activity rooms? (i.e. quilting, gym, library) Yes No

Brief descriptions:

Where is the office located for the minister? Is it shared? Seaforth, Ontario

Describe it: Northside United Church basement

What computers/telephones are provided at the church? N/A

~~Is internet provided at the church? Yes No if yes High-Speed Dial-up~~

What Social Media accounts and Webpages does the church hold? Who maintains, updates them? N/A

Is there a photocopier in the church? Yes No

Is the building used by outside groups as well as ministry activities? Yes No

Brief descriptions (tenants, occasional rentals, frequency of use) Choir Practice, knitting group, 4-H meetings

Funeral luncheons, anniversary and birthday parties, family gatherings

Administrative Support:

What administrative support is provided? Part time Secretary

How many hours per week? 4 Is this paid or volunteer?

Ministry and Personnel Committee:

How many members? 3

How often does the committee meet? ___Quarterly and when required _____

Has one or more of the committee members attended a M&P Committee Training event in the last three years?

Yes X No

PART C: ABOUT OUR FINANCES

Attach the previous two years financial information, including:

- Balance Sheets (assets and liabilities)
- Revenues and Expenditures
- Charity Tax Returns (T3013)

Also include the current year's budget.

The word or phrase that best describes our current financial situation is:

Abundant Adequate Not meeting expenses but optimistic

Not meeting expenses and relying on bequests and reserves to fund operating budget.

Other (describe)

Our Revenue Sources are (please indicate approximate percentage of your current operating budget that comes from each source:

Congregational givings ___96%_____ Congregational Fundraising Activities ___2%

Rental of building/services ___No___ Bequests/Reserves/Investments ___2%

Other (please briefly describe):

Our Financial Reserves:

We have sufficient reserves in the bank that we could cover three months of expenses if we had an emergency.

Yes No

Our Financial Accountability:

Our financial statements are reviewed by an external person each year:

Yes: a formal third-party review.

No. Church Examiner

Our Statistics from the last five years of submissions to the United Church of Canada show:

	Line # in the Yearbook	Current year 2015	One year ago 2014	Two years ago 2013	Three years ago 2012	Four years ago 2011
Average weekly attendance Sunday	20	30	27	31	38	40
Identifiable givers (local)	18	51	51	53	53	55
\$ expended for pastoral charge operations	40	21042	30814	1498	23709	1447
# households under pastoral care	5	51	49	51	51	53

PART D: ABOUT OUR COMMUNITY

This is what we love about our community. This is what makes it unique. We are a little church in the country situated in the Municipality of Huron East, in Huron County. Approximately 5-15 minute drive to the theatre, hospital, schools, medical centre, Community Centre, Curling Club, Golf course, and retirement homes.

The three economic, demographic or political challenges facing our area are:

Aging Population, Large farms decreasing population, No or very little industry

Here are two or three websites that offer detailed information about our community:

www.huroneast.com

www.huroncounty.ca

Other faith communities represented in our community/region are: Bethel Bible Church, Anglican, Presbyterian, Egmondville United Church,

Roman Catholic, Lutheran

We have close ties with the following faith communities: Northside United,

World Day of Prayer: Egmondville United, Anglican, Roman Catholic, Presbyterian,
Bethel Bible